

Forest Lakes Camp & Conference Centre

Head of Catering

Forest Lakes is a Christian Camp just north of Otaki on the Kapiti Coast. Over the past 50 years, we have grown to provide a great camp offering camp facilities for churches, school groups, weekend retreats, sports groups, family groups and children in particular.

We currently have a position available in our kitchen for Head of Catering. This is a full time position catering for the varied groups staying at camp and will involve some rostered weekend work. If you have a passion for food and serving others and do not mind working some long days, we would love to hear from you. Our peak season is September-April and the off peak season May-August. During the off peak season, you will need to be able to assist with general camp maintenance. On-site accommodation is available if required.

Overall Responsibilities and Tasks include:

Compiling Menus for Groups

Preparing and Serving Good Nutritious Meals for clients (including a range of meals to suit special dietary needs)

Managing the Food Safety Programme

Maintain a clean, healthy and safe work place

Training kitchen staff

Other camp duties as required in the off season

The ideal candidate will:

Have excellent customer service and communication skills

Possess the skills to multi task and work independently.

Be able to problem solve

Develop and maintain working relationships

Work well under pressure

Pass a standard NZ Police vetting process

Be a servant-hearted leader who supports our Christian values and mission statement.

This position commences in September 2025 or by negotiation. Expressions of interest in this position can be directed to Liz Crighton accountflc@xtra.co.nz